

MEMORANDUM OF UNDERSTANDING

for the period 1 April 2009 to 31 March 2010

Between

The **Atlantic Coastal Zone Information Steering Committee (ACZISC)**
(hereinafter referred to as the "ACZISC")

and

The **ACZISC Association** of 1226 LeMarchant Street, Halifax, NS B3H 3P7
(hereinafter referred to as the "Association")

The **ACZISC** and the **Association** agree as follows:

Michael J.A. Butler, President of the ACZISC Association, is designated as the Director of the ACZISC Secretariat and the officer responsible for the implementation of the annual ACZISC Workplan as approved by the members of the Atlantic Coastal Zone Information Steering Committee at the tri-annual meetings of the ACZISC.

Role of the Secretariat

The Secretariat provides direct support to:

- the Atlantic Coastal Zone Information Steering Committee (ACZISC) and its bodies:
the ACZISC Advisory Committee; the Integrated Coastal and Ocean Management Working Group; the COINAtlantic Management Committee; and the ACZISC Task Groups, named on an as required basis
- the ACZISC Association and its Board of Directors.

The function, roles and responsibilities of the Secretariat are as follows:

- To function as the executing agency for all the decisions of the ACZISC and its bodies and the Association and its Board of Directors
- To convene the meetings of the ACZISC and its bodies
- To convene the meetings of the Association.

Dated at Halifax, Nova Scotia

On behalf of the ACZISC

Justin Huston, Chair
ACZISC Advisory Committee

Date

On behalf of the ACZISC Association

Brent Rowley, Chair
ACZISC Association Board of Directors

Date